

JOB POSTING

Organization Description:

Lincoln Road Chapel (LRC) is a Christian church with English and Mandarin congregations located in Waterloo Ontario and is a member of the Vision Ministries Canada association of churches. At LRC our mission is to be rooted in God's Love, grow up together to be like Jesus and bear fruit through the Spirit by serving our neighbourhoods, city and the world. Our vision is to be a thriving community of Christ-followers for the growth of the Kingdom of God in Waterloo region and around the world. www.lrc.church

Position Summary:

The LRCKids Director will be responsible for **LRC's** Kids Church and HomeBase Programs; a weekly Sunday morning for children from nursery through grade 5 and a weeknight program for children in grades 1-5.

He or she will work closely with the NextGen Pastor to lead and integrate family-oriented discipleship for the children and families of LRC and its neighbourhood community, with the purpose of discipling children to love and follow Jesus.

Job Title: LRCKids Director
Reports to: NextGen Pastor
Classification: Part-time internship or employment; 16 month contract with option to renew; 20 hours per week (some evening and weekend hours required); probationary period required
Remuneration: Wages established by Leadership Team and reviewed annually and are commensurate with education and experience.

Job Duties:

Note: a complete list of job duties may be found on the job description located at www.lrc.church

Program

- Program and ensure execution of all Sunday morning programming for infants to Gr. 5
- Support and resource LRCKids Ministry volunteers including teachers and small group leaders in their roles
- Participate as a LRCKids Ministry teacher and/or small group leader as appropriate
- Plan and execute ministry to kids and families via a mid-week evening **kids'** program 'HomeBase' (Gr. 1-5), that introduces and nurtures a love for Jesus and His way

Leadership

- Assist in training, mentoring and developing leaders from both English and Mandarin congregations for Sunday morning ministry
- Recruit and support volunteers for HomeBase through training and ongoing conversation

Administration

- Oversee LRCKids Ministry attendance systems to ensure accuracy
- Ensure compliance with Plan to Protect Guidelines
- Manage expenses within budget and spending guidelines in conjunction with NextGen Pastor
- Manage volunteer schedules, online database and attendance records for both Sunday morning and Wednesday evening program
- Adhere to the policy and procedures of LRC and agree with LRC's Core Values and Beliefs

Personal Requirements

- Spiritual maturity. Models an active and growing Christian faith as a disciple of Jesus Christ
- Has personal integrity and Godly character, heart of a servant-leader
- Has some or all of the following spiritual gifts: teaching, leading, encouraging, administration
- Passionate about children and families
- Ability to thrive in a team-based environment
- Engaged with reading, learning and ongoing personal development
- Police check required

Education/Experience

- Bachelor of Religious Education or Diploma in Youth and Family Ministry or equivalent
- Three years' experience in Children's Ministry (volunteer or employment)

Skills and Abilities

- Proficient computer and technology skills
- Strong written and verbal communication skills
- Proven ability and passion to lead children and families
- Ability to connect relationally with parents, children and staff
- Proven ability to effectively build and lead teams
- Cross cultural sensitivity and experience

Working Environment:

This position requires manual dexterity to perform a variety of routine physical activities (i.e. standing, sitting, walking and light lifting, participating in activities with children).

Hours for this position (20 in total) include Sunday morning and one mid-week evening with remaining hours to be fulfilled as negotiated with the NextGen Pastor.

To apply:

Visit www.lrc.church to view the Job Description.

Send cover letter and resume by email to employment@lrc.church or by mail to:

Lincoln Road Chapel
145 Lincoln Road
Waterloo, ON N2J 2N8

Application Deadline: March 15, 2020

Lincoln Road Chapel welcomes and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. We thank all applicants for their interest but only candidates being considered for interviews will be contacted.